

**Clean Vehicles Program  
Project Specifications**

**Project Information**

This CVP project was approved by the H-GAC Board of Directors on <Pick Approval date>, in accordance with the Clean Vehicles Program Guidelines (“CVP Guidelines”), dated <Pick the Guidelines Effectiveness Date>. The project will involve the <Select Project Type> of <Type Project Description>. It will be implemented through a partnership between H-GAC staff, <Type applicant organization>, and <Type all other parties>.

**Anticipated Upgrades & Usage Levels**

Per the Clean Vehicles Program guidelines, current and future usage levels and technology upgrades as indicated by the applicant in their grant application form the basis for emission reduction and cost-effectiveness calculations, which in turn determine grant eligibility. Accordingly, the program requires that grant recipients achieve at least 70% of the annual in-region usage levels listed below. Fuel consumption rates for bi-fuel vehicles/equipment should also align with and/or exceed the expectations as listed below in such a way as to ensure that at least 70% of the anticipated emission reductions are achieved.

**Standard Format**

Engine Serial Number OR Infrastructure ID	Upgrade Type	Expected Annual Usage (units/year)	Future Fuel Type	Expected Annual Fuel Consumption (units/year)

**Bi-Fuel Format**

Engine Serial Number OR Infrastructure ID	Upgrade Type	Expected Annual Usage (units/ year)	Future Fuel Type #1	Expected Annual Fuel Consumption #1 (units/year)	Future Fuel Type #2	Expected Annual Fuel Consumption #2 (units/year)

**Anticipated Emission Reductions**

Funding under the Clean Vehicles Program is contingent upon the achievement of emission reductions consistent with those anticipated to occur based on the application analysis. Per this analysis, dated <Pick Analysis Date>, the following emission reductions are expected to be achieved through the implementation of this project over the contract period:

**Standard Format**

Engine Serial Number OR Infrastructure ID	NOx Reduction (tpy*)	VOC Reduction (tpy*)
<b>Total Expected Emission Reductions</b>		

\*tpy = tons per year

**Bi-Fuel Format**

Engine Serial Number OR Infrastructure ID	NOx Reduction (tpy*)	VOC Reduction (tpy*)
<b>Total Expected Emission Reductions</b>		

**Grant Package**

Based on the anticipated upgrades, usage, and emission reductions, this project meets the cost-effectiveness requirements for the applicable CFA and funding types, in accordance with the CVP Guidelines. Per the CVP Guidelines, this project has been awarded a grant package totaling <\$Type Grant Amount>. This amount includes:

Engine Serial Number or Infrastructure ID	Funding Type(s)	Funding Source(s)	Funding Amount(s)	Funding Percentage(s)
<b>CVP Totals</b>				

**Project Costs**

It is understood that the total project cost is estimated to be <\$Type Project Cost Amount>. Non-CVP funds available to the applicant in the amount of <\$Type Non-CFI Amount> will be used to cover the remaining project cost. This non-CVP amount includes:

Engine Serial Number of Infrastructure ID	Funding Type	Funding Source	Funding Amount	Funding Percentage
<b>Non-CVP Totals</b>				

Thus, the entire project cost estimate will be covered, and may be summarized as follows:

Funding Type	Funding Source	Funding Amount	Funding Percentage
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	H-GAC Clean Vehicles Program		
	Applicant		
<b>Project Totals</b>			

In order to be eligible for reimbursement, the CVP grant recipient must comply with all provisions of the CVP contract and the CVP Guidelines. These include but are not limited to:

- Participants will sign and retain a fully executed copy of the H-GAC contract and any amendments thereof. They will not proceed with work until they receive a Notice to Proceed from H-GAC staff. (See CVP Guidelines Sections 3.2.1 and 3.2.3)
- Participants will destroy/dispose of vehicle(s)/equipment/engine(s) in a manner consistent with CVP guidelines (See CVP Guidelines Section 3.2.2) and CVP vehicle/equipment/engine destruction protocols as listed here: [www.houston-cleancities.org/documents.htm](http://www.houston-cleancities.org/documents.htm).
- Participants will submit all appropriate invoicing documentation as described in the CVP guidelines (See CVP Guidelines Section 3.2.2) and CVP invoicing protocols as listed here: [www.houston-cleancities.org/documents.htm](http://www.houston-cleancities.org/documents.htm).
- Participants will cooperate with auditing personnel and work to resolve any problems identified during an audit in a timely manner (see CVP Guidelines Section 3.3.2)
- Future usage patterns achieve at least 70% of those listed in this Specifications (See CVP Guidelines Section 3.3.1)
- Quarterly monitoring reports will be submitted to H-GAC for the entire length of the applicable project life (See CVP Guidelines Section 3.3.1 and the Project Scope(s) of Work included in the contract)
- In the event that H-GAC “flags” the participant as having a poor history with the program or determines that the project should be subject to greater scrutiny due to other factors identified during the life of the project, H-GAC may impose additional requirements on the participant such as the installation of a tracking device, performance-based reimbursement schedules, etc. to ensure compliance (See CVP Guidelines Section 3.3.3)
- In the event that the funded vehicles/equipment are voluntarily or involuntarily removed from service, the participant will be required to take appropriate action such that the emission reduction benefits described in this Project Specifications are still achieved, and/or the requirements of this contract are fulfilled in an equivalent manner to the satisfaction of H-GAC (See CVP Guidelines Section 3.3.4).

**Should any components of the approved project become altered at any time, <Type Applicant Organization> will notify H-GAC in writing of the proposed project modification and any anticipated changes in emission reductions. Approval from H-GAC is required in advance of any implementation of project changes.**