

Project Specifications

Project Information

This CFI project was submitted for consideration under the <Select Program>, and approved by the H-GAC Board of Directors on <Pick Approval date>, in accordance with the Clean Fleets Initiative Guidelines (“CFI Guidelines”), dated <Pick the Guidelines Effectiveness Date>. The project will involve the <Select Project Type> of <Type Project Description>. It will be implemented through a partnership between H-GAC staff, <Type applicant organization>, and <Type all other parties>, and is expected to be completed by <Pick Anticipated Date of Completion>.

Anticipated Emission Reductions

Funding under the Clean Fleets Initiative is contingent upon the achievement of emission reductions consistent with those anticipated to occur based on the application analysis. Per this analysis, dated <Pick Analysis Date>, the following emission reductions are expected to be achieved through the implementation of this project over the contract period:

Engine Serial Number OR Infrastructure ID	Project Type	Current Gallons (or GGE*) Per Year	Future Gallons (or GGE*) Per year	NOx Reduction (tpy**)	VOC Reduction (tpy**)
Total Projected Emission Reductions					

*GGE = Gasoline Gallon Equivalent

**tpy = tons per year

Grant Package

Based on the anticipated emission reductions, this project meets the cost-effectiveness requirements for the applicable PFA and funding types, in accordance with the CFI Guidelines. Per the CFI Guidelines, this project has been awarded a grant package totaling <Type Grant Amount>. This amount includes:

Engine Serial Number or Infrastructure ID	Funding Type(s)	Funding Source(s)	Funding Amount(s)	Funding Percentage(s)
CFI Grant Totals				

Project Costs

It is understood that the total project cost is estimated to be <\$Type Project Cost Amount>. Non-CFI funds available to the applicant in the amount of <\$Type Non-CFI Amount> will be used to cover the remaining project cost. This non-CFI amount includes:

Engine Serial Number of Infrastructure ID	Funding Type	Funding Source	Funding Amount	Funding Percentage
Non-CFI Totals				

Thus, the entire project cost estimate will be covered, and may be summarized as follows:

Funding Type	Funding Source	Funding Amount	Funding Percentage
	H-GAC Clean Fleets Initiative		
	Applicant		
Project Totals			

In order to be eligible for reimbursement, the CFI grant recipient must comply with all provisions of the CFI contract and the CFI Guidelines. These include but are not limited to:

- Participants will sign and retain a fully executed copy of the H-GAC contract and any amendments thereof. They will not proceed with work until they receive a Notice to Proceed from H-GAC staff. (See CFI Guidelines Sections 3.2.1 and 3.2.3)
- Participants will destroy/dispose of vehicle(s)/equipment/engine(s) in a manner consistent with CFI guidelines (See CFI Guidelines Section 3.2.2) and CFI vehicle/equipment/engine destruction protocols as listed here: www.houston-cleancities.org/documents.htm.
- Participants will submit all appropriate invoicing documentation as described in the CFI guidelines (See CFI Guidelines Section 3.2.2) and CFI invoicing protocols as listed here: www.houston-cleancities.org/documents.htm.
- Participants will cooperate with auditing personnel and work to resolve any problems identified during an audit in a timely manner (see CFI Guidelines Section 3.3.1)
- Future usage patterns (as measured in gallons/year) will not vary more than 30% from those listed in the application and in the Specifications (See CFI Guidelines Section 3.3.3)
- Quarterly monitoring reports will be submitted to H-GAC for the entire length of the applicable project life (See CFI Guidelines Section 3.3.3 and the Funding Type Specifications Attachment(s) included in the contract)
- In the event that H-GAC “flags” the participant as having a poor history with the program or determines that the project should be subject to greater scrutiny due to other factors identified during the life of the project, H-GAC may impose additional requirements on the

- participant such as the installation of a tracking device, performance-based reimbursement schedules, etc. to ensure compliance (See CFI Guidelines Section 3.3.2)
- In the event that the funded vehicles/equipment are voluntarily or involuntarily removed from service, the participant will be required to take appropriate action such that the emission reduction benefits described in this Project Specifications are still achieved, and/or the requirements of this contract are fulfilled in an equivalent manner to the satisfaction of H-GAC (See CFI Guidelines Section 3.2.3).

Should any components of the approved project become altered at any time, <Type Applicant Organization> will notify H-GAC in writing of the proposed project modification and any anticipated changes in emission reductions. Approval from H-GAC is required in advance of any implementation of project changes.