

MEETING SUMMARY

Wednesday, June 25, 2008

H-GAC, Conference Room B

3555 Timmons Lane, 2nd Floor, Houston, Texas 77027

CALL TO ORDER AND INTRODUCTIONS

Ms. Christine Smith called the meeting to order with a brief introduction and welcome.

ATTENDANCE

David Coffee (International), Sam Davila (Conroe ISD), Melanie Dickson (Conroe ISD), Andrea Williams (Conroe ISD), Vic Ayers (City of Houston), John Stobie (GSA Fleet), Allan Griffin (Humble ISD), Christine Smith (H-GAC), Shelley Whitworth (H-GAC), Andrew DeCandis (H-GAC), Kelli Angelone (H-GAC)

PRESENTATION

Mr. Ross Johnson from Xtreme Power delivered a presentation on anti-idling technologies available from his company, and how this technology addresses problems that current fleet managers face.

INFORMATION

UPDATES

- **Conference Highlights – Christine Smith**
(Refer to handout) Ms. Christine Smith described the highlights from three conferences she recently attended: the Clean Cities Regional Meeting in Santa Fe, NM in April, the Alternative Fuel & Vehicle Institute Conference & Expo in Las Vegas, NV in May, and H-GAC's annual Advancing the Choice conference in Stafford, TX in June. Highlights included projects recently undertaken by other Coalitions, test drives, and workshops. Ms. Smith thanked Mr. David Coffee for his assistance in securing speakers and vehicles for the Advancing the Choice event.
- **Clean Vehicles/Clean School Bus Update – Christine Smith**
Ms. Christine Smith announced that within the past 3 months H-GAC has approved grant funds in the amount of approximately \$550 thousand dollars to reduce NOx by almost 5 tons per year.
- **Infrastructure Update – Christine Smith**
(Refer to handout) Ms. Christine Smith began her update by explaining that she had called most everyone on the existing DOE alternative fuel and truck stop electrification database (within 100 miles of Houston) to verify and update their information. Presently, she is trying to expand the list and is coordinating with other staff to map the database using GIS. Ms. Smith would appreciate any corrections or other infrastructure updates being forwarded to her as stakeholders hear of them.

DISCUSSION ITEMS

BRAINSTORMING SESSION

- **Coalition Development Plan**
(Refer to handout) Ms. Christine Smith began by asking how many had had a chance to read the draft document and what their initial comments were. Feedback was positive. Ms. Smith continued by outlining and highlighting several portions of the draft document, particularly those related to new stakeholder requirements and the development of the Clean Cities Advisory Panel. Mr. Allan Griffin asked what the reasoning behind the fuel-based structure of the positions of the Advisory Panel, and the point was further discussed. The general sentiment was to make the Panel structure more flexible and smaller. Ms. Smith summarized by noting that she would rewrite this portion of the plan to specify a 3-member, rather than 5-member Panel, and that positions would not be classified by fuel or sector. Ms. Smith continued her outline and discussion of the following sections of the document and received brief comments. The group generally agreed that the timeline and project priorities were reasonable and that the Coalition

should move forward with the plan. Ms. Smith concluded by stating that she would draft more formal Coalition guidelines, create an application/outreach packet, and send out a formal call for membership and panel development by the time of the next meeting.

OTHER BUSINESS

- Mr. John Stobie requested information about vendors who may be able to provide natural gas vehicle safety inspections. He is trying to sell two older light-duty bi-fuel (natural gas and gasoline) vehicles but is unable to until their inspections are brought up to date. Ms. Smith promised to make some inquiries and follow-up with him.

ANNOUNCEMENTS

- The next Houston Clean Cities Stakeholders meeting is Wednesday, September 24, 2008 at H-GAC.
- Gulf Hydrocarbon is organizing an Odyssey Day event on October 3rd. Anyone interested in partnering or participating with them should contact Mr. Jess Hewitt of Gulf Hydrocarbon.
- (*Refer to flier*) The Alamo Area Clean Cities Coalition will be holding their Advancing the Choice event, “A Compelling Case for Natural Gas” on August 12th, 2008 in San Antonio.
- Mr. Will Thurmond is offering a complimentary biodiesel webinar on March 26th, 2008 to all those interested. He will be discussing global markets and trends in biodiesel thru 2020, which would have been his topic at the Advancing the Choice conference.
- Ms. Smith announced that the Clean Vehicles & Clean School Bus contractor’s workshop, which was discussed as a follow-up to the Advancing the Choice conference, was tentatively rescheduled for July 16th, 2008.

ADJOURNMENT

- If you have an item you wish to be added to the agenda for a future meeting, please e-mail cleancities@h-gac.com.